



Order Form Definitions

1. Total Rise – We require the measurement from the top of the finished lower floor to the top of the finished upper floor.
2. Diameter – The distance from one side of a spiral to the other. These are our standard sizes but we do custom diameter orders also. Our opening sizes are 4" larger –necessary for handrail to pass through opening and have clearance so fingers do not jam.
3. Wood Species – Oak, Maple, Spruce are our standard wood types but we also take orders for most local as well as exotic wood types.
4. Rail Option – Our Standard spiral kit comes with a round rail but can be substituted for our Ravenwood or Alma profiles.
5. Heights – Our Canadian standard unit is assembled with platform one step below floor level. Our standard for an 8' ceiling and 9' total rise is 12 riser – 10 treads + 1 platform to make 12 risers. **NOTE:** Some heights may use 2 different heights (Example: A rise of 104" may use an 11 riser spiral unit with a higher rise or a 12 riser unit with a lower rise.)
If the platform is to finish flush with the upper floor, a note must be made to our attention.
6. Platform Type-
 - Round** – only used with a round opening
 - Corner** –used when you want to enter the spiral in the corner of a square opening.
 - Side** –used for a straight balcony or the center of a square opening.
7. Direction of Descent –Standing at the top of the landing looking down, which direction do you want to go down –either clockwise or counterclockwise.
8. **NOTE:** Forwarding your upper and lower floor plan will help to assure we can assist with the best design decisions.

Customer Name:

Address:

Phone:



Date:

Order No:

Date Required:

Standard Package includes:

Solid Formed Rail, Center Rod, Riser Blocks, Treads
Balusters, Landing Platform, Landing Railing
One Upper and One Lower Newel Post, All Hardware
Required for Assembly , Installation Instructions

5. Heights (circle one)

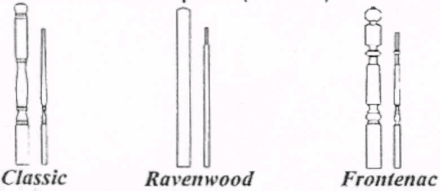
Number of steps + the landing platform	Adjustment range of the Floor to floor height
10 Riser, 8 step + platform	85" to 95"
11 Riser, 9 step + platform	93 1/2" to 104 1/2"
12 Riser, 10 step + platform	102" to 114" (standard)
13 Riser, 11 step + platform	110" to 123 1/2"
14 Riser, 12 step + platform	119" to 133"
15 Riser, 13 step + platform	127 1/2" to 142 1/2"
16 Riser, 14 step + platform	136" to 152"

1. Total Rise _____

2. Diameter (circle one) **47"** **55"** **63"**
 Finished Opening Size 51" 59" 67"

3. Wood Species (circle one)

OAK MAPLE SPRUCE



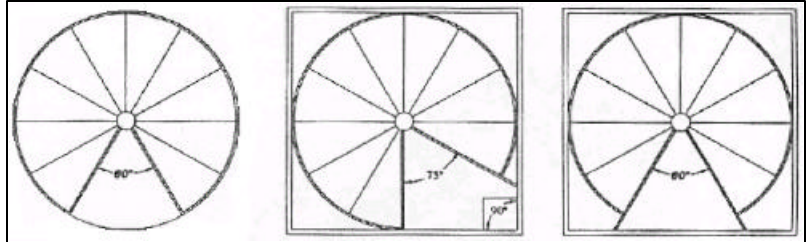
4. Rail Option (circle one)



Round (standard) Ravenwood Alma

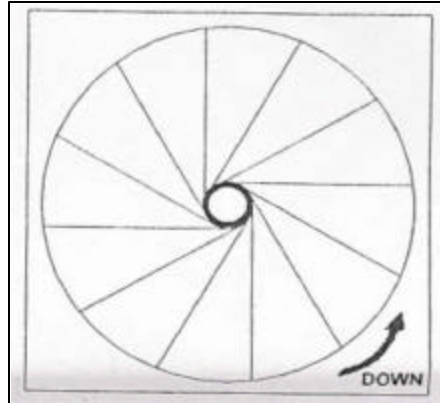
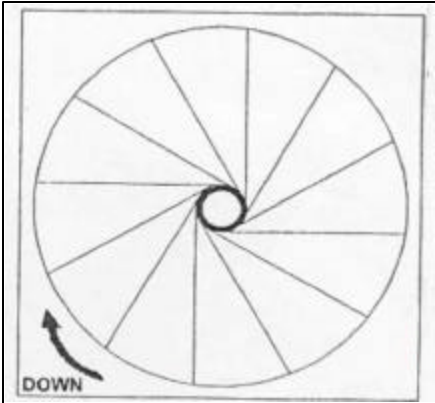
6. Platform Type (circle one)

Round Corner Side



7. Direction of Descent

*Please use diagram below to draw in additional balcony, railing





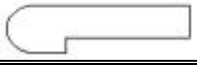
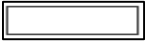

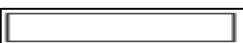

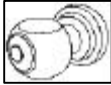



It is the responsibility of the buyer to check local building and safety codes

I accept this stair plan as part of the contract

Signature: _____ Date: _____

Order form continued on reverse....1/2

8. Order Form for Extra Balcony Components

Qty	Description	Qty	Description
	Balcony Newels		 Rail Easing Fittings - Underhand
	Balcony Balusters		
	Balcony Railing		 Rail Easing Fitting - Overhand
	 Balcony Nosing 1" x 4 1/4"		
	 Balcony Skirt "Narrow" 3/4 x 3 1/2		 Rail Wall Rosette
	 Balcony Skirt "Wide" 3/4 x 9		
	 Balcony Skirt Cap Moulding 5/8" x 1 1/2"		 Rail Wall Bracket
	 Balcony Bead Moulding 3/8" x 1 1/4"		
	 Rail Qtr. Turn Fitting		Safety Riser Guard 1 1/8" x 1 1/8" x 30" Newel Anchors 1/2" x 6" dowel screw
	 Rail Qtr. Turn Fitting with Cap		

9. Only when using Round Well Openings

Qty	Description
	Curved Nosing
	Curved Narrow "Skirt" 1/2" x 3 1/2"
	Curved "Wide" Skirt 1/2 x 11.5
	Curved Bead Moulding
	Curved Railing Lengths

Note: Some parts may need to be adjusted in field during installation